



# Inner Compass

*Therapeutic Services*

## Risk Assessment 2023/24

<b>School:</b>		<b>Issue:</b>				
<b>Assessment carried out by:</b>	Sam Lewis, Play and Creative Arts Therapist	<b>Date:</b>	1 <sup>st</sup> September 2023	<b>Date of Review:</b>	September 2024	

What are the Hazards	Who might be harmed and how?	Existing Control Measures What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Completed
Fire Alarm	Pupils/Staff	Fire exits in place and route to the assembly point outside	To be shown fire plan/exits	SL	26/05/2023	26/05/2023
Leaving the therapy session/running off	Pupil going outside unattended/running	Therapy room door left closed (pupil preference) and room boundaries in place. School policy and procedures followed.	Regular discussion with Teachers/SENCo/SLT to identify any pupils at risk	SL	26/05/2023	26/05/2023
Medical	Pupil/illness/emergency	Identifying a school First Aider.	Knowledge of school first aiders. Take any inhalers to each session with the pupil. Who to contact in case of medical emergency.	SL	26/05/2023	26/05/2023
Pupils leaving/returning to class	Pupil	Therapist to collect pupils in person and ensure they return and the teacher knows they are back.	Therapist to familiarise self with school layout.	SL	26/05/2023	26/05/2023
Any safeguarding issues	Pupil/Staff	Therapist attends annual Safeguarding training.	Therapist adheres to school's safeguarding policies and procedures. Therapist to speak to Designated Safeguarding Lead should a pupil cause concern. To be introduced to safeguarding leads.	SL	26/05/2023	26/05/2023